



BOARD OF DIRECTORS MEETING
September 17, 2009 - 10:00 am
Pride of Kansas Building
State Fair Grounds, Hutchinson, Kansas

Board of Directors Present

Gene Albers, President
Ronald Brown, Vice President
Bevin Law, Secretary/Treasurer
Jon Starns, Director
Kyle Hoffman, Director
Pat Lehman, Executive Director

Guests Present

Eric Banks, State Conservationist, NRCS
Greg Foley, Executive Director, SCC
Mindy Vogt, EO President
Wayne Lukert, Supervisor, Shawnee County

Meeting Called to Order

Gene Albers, KACD President, called the meeting to order at the 10:00 am at the Pride of Kansas Building, State Fair Grounds, Hutchinson, Kansas

Additions to the Meeting Agenda

Bevin Law moved to approve the agenda as presented. Motion seconded by Ronald Brown. Motion approved.

Approval of Minutes

Jon Starns moved to approve the minutes as presented. Motion seconded by Bevin Law. Motion approved.

Financial Report

Lehman presented the check register with the listing of checks and deposits since the last board meeting August 3. Several questions about different checks were clarified. Lehman reported that the CD had been invested in a 29-month CD at 2% interest and the interest from the

CD is deposited in the savings account. It is a money market account that six checks can be written from each month to disperse money from the account.

The dues report was discussed; three counties had paid part of their dues and seven have not paid any at this point but they will probably pay before the end of October.

Kyle Hoffman moved to approve the financial report. Motion seconded by Bevin Law. Motion approved.

SCC Report

Greg Foley, Director at the State Conservation Commission, discussed the budget and how it will affect the Commission. The staff at this time is preparing the 2010 budget to be presented to the Director of Budgets within the next few days.

Greg reported that the SCC is in the process of evaluating technical assistance needs for state cost-share programs. They are looking at how to better use the existing funding sources to address the T/A needs identified in the evaluation. The SCC will be using the 34 NRCS Kansas management units as a basis for the evaluation and implementation. The first step in the process is to conduct a workload analysis for state programs by county.

NRCS has taken the data from SCC and KDHE and included it in the NRCS statewide workload analysis. The results of the workload analysis have determined the type of technical assistance that is needed within each management unit and where new positions would be needed. NRCS has agreed to provide the following for new positions that may be funded: office space and computer, equipment, vehicle for use within the management unit, training, daily assignment of duties and workload management as per management unit. SCC will provide training for all positions on SCC programs. The next step in the process will be to work with all partners to determine possible funding for the new positions identified in the workload analysis. One issue to be addressed is what entity will employ/supervise these new positions. In addition, conservation districts will need to budget for the decrease in state assistance for NPS information and education funds for future fiscal years. It will be imperative in each management unit that NRCS staff and conservation district staff communicate and work together to address the technical needs within the management unit. No action required from Greg's presentation.

NRCS Report

Eric Banks, NRCS State Conservationist, discussed the program in cooperation with SCC. NRCS is organizing the partners to work with this plan. Eric reported on the NRCS programs and what programs are getting money and the budget issues with most programs. No action required.

The Board of Directors recessed at 12:15 pm for lunch till 1:00 pm.

The meeting was called back to order at 1:00 pm.

EO Report

Mindy Vogt, EO President, reported the EO board meeting was held prior to the KACD board meeting that morning at the USDA area office. Mindy said that the board was appreciative of the work that Pat did to use the recommendation of the EO board to provide a motivational speaker to start the convention. At their meeting the board voted on the increase in amount of the three scholarships given. The EO meeting at the convention was planned and finalized promoting recycling. No action required.

Board Member Reports

No board member reports.

Old Business

Committees Grant Application Requests:

Conservation Education & Youth Committee Request

Pat reported that the Conservation Education & Youth Committee requested \$997.99 for an Education Activity Cookbook. The book would be a resource guide for districts to have and use to teach kids about conservation education. The book would be a compilation of activities that are used at water festivals, earth day events, and in the classroom. Jon Starns moved to pay \$500.00 to the committee to help fund the book. Motion seconded by Bevin Law. Motion approved.

KACD Board of Directors Grant Application Request #1

The KACD Board of Directors requested reimbursement to the association for expenses associated with the 2008 and 2009 Envirothons. The total reimbursement amount is \$1,702.37. Ronald Brown moved to table this request. Motion seconded by Kyle Hoffman. Motion approved.

KACD Board of Directors Grant Application Request #2

The KACD Board of Directors requested reimbursement to the association for a payment to the Endowment Committee for operating expenses. A \$500 payment was made to the committee on November 21, 2007. Motion by Ronald Brown to table this request. Motion seconded by Kyle Hoffman. Motion approved.

KACD Board of Directors Grant Application Request #3

A discussion was held in regard to paying the KACD webmaster to develop a web page on the KACD website for each of the KACD standing committees. Cost for development of a page for each committee is \$500. Kyle Hoffman moved to finance up to \$500 for each committee as they are to be created. Motion seconded by Ronald Brown. Motion approved.

Finalization of Revisions to KACD Committees and Task Forces

Jon Starns moved to present at the business meeting at the 2009 KACD Convention the following by-laws changes pertaining to committees: **Conservation Education and Youth, Finance and Endowment** (combine Finance and Endowment), **Grasslands, Community Development** (combine Community and Rural Development committees), **Natural Resources** (combine Water Resources and Research), **Wildlife, Recreation and Forestry**, and **Vespers** (Soil Stewardship). Task Forces will be appointed by the KACD Board of Directors each year as needed. Motion seconded by Bevin Law. Motion approved.

Envirothon Committee to reimburse KACD

The website for the Envirothon committee that is now available on the KACD website is 18 pages and it cost \$1,250 because it kept expanding. The Envirothon committee will reimburse the association for that amount. No action required.

NACD Northern Plains Leaders Meeting – Wichita, KS – June 6-8, 2010

Planning for the event will take place soon. The meeting will be held at a hotel in downtown Wichita. No action required.

State Fair Booth

Pat Lehman discussed the expense for the fair booth with NRCS, SCC and KACD sharing the cost. No action required.

KACD By-Laws Changes

Ronald Brown moved to present at the business meeting at the 2009 KACD Convention the following by-law changes. Motion seconded by Bevin Law. Motion approved.

ACTIVITIES

SEC. 4.

(4) It will assist the districts to play their appropriate responsible parts in the local formulation and administration of specialized and regional natural resource programs, ~~such as the watershed program, the Great Plains Conservation Program, river basin programs, and recreation and wildlife programs.~~

BOARD OF DIRECTORS

SEC. 11. OFFICERS.

(1) The officers of this association shall be president, vice president, secretary and treasurer.

(2) The president shall be the executive head of this association, and shall be responsible for the conduct of its affairs; ~~He shall~~ preside at all meetings of the Board of Directors and at the business session of the annual meeting; ~~He shall~~ be an ex-officio member of all standing and other committees, and shall perform such other duties as are usual for such an officer.

(3) The vice president shall perform the duties of the president in case of his the president's absence or disability.

(4) It shall be the duty of the secretary to keep clearly posted on all affairs of the Association; attend to proper publications and filing of all reports; see that all correspondence of the Association is properly cared for and notices of meetings sent, and shall perform such other duties as may be required ~~of him~~ by the Board of Directors.

(5) It shall be the duty of the treasurer to receive all money that may be paid to ~~him~~ the treasurer by virtue of ~~his~~ the office, to carefully account for the same and to make disbursements on approval of the Board of Directors. ~~He~~ The treasurer shall perform such other duties as may be designated by the Board of Directors.

(6) The Executive Director shall have possession of all records and files; ~~He or (she) will~~ receive money due the Association, account for the same and make disbursements as approved by the Board of Directors; ~~He or (she) will~~ accurately record and post all

proceedings of directors meetings and the annual convention of the Association; ~~He shall~~ perform such other duties as may be required ~~of him or (her)~~ by the Board of Directors.

COMMITTEES

SEC. 15. MEMBERSHIP AND FUNCTIONS. Many of the activities of this Association will be carried out by standing committees. The standing committees of the association shall be: **COMMUNITY DEVELOPMENT Committee;** **CONSERVATION, EDUCATION & YOUTH Committee;** **DISTRICT OPERATIONS & OUTLOOK-RESOLUTIONS Committee;** **FINANCE AND DEVELOPMENT & ENDOWMENT Committee;** **GRASSLANDS Committee;** **GREAT PLAINS Committee;** **LEGISLATIVE Committee;** **PUBLIC RELATIONS Committee;** **RESEARCH Committee;** **RESOLUTIONS Committee;** **RURAL DEVELOPMENT Committee;** **SOIL AND WATER STEWARDSHIP Committee;** **NATURAL RESOURCES COMMITTEE WATER RESOURCES Committee;** **WILDLIFE, FORESTRY & RECREATION Committee,** and **VESPERS.** Special committees may be designated by the board of directors annually.

RESOLUTIONS

SEC. 22. All resolutions passed and adopted at the annual meeting shall be printed in suitable form and distributed to each ~~district supervisor~~ **association member conservation district** throughout the state within 60 days after the annual meeting; to others determined by the Board of Directors; and a copy recorded with the Executive Secretary of the National Association of Conservation Districts. **The member conservation district will be responsible for distributing suitable copies to the district's supervisors.**

AMENDMENTS

SEC. 26. This constitution and bylaws may be amended by a two-thirds majority vote of all members present at any regular or special called meeting of the association. However, no proposed amendment shall be voted upon at any meeting, regular or special, unless it shall have been submitted in writing to the Board of Directors, directly or through the secretary of the association, at least 60 days prior to any annual or special meeting at which it is to be voted upon, and unless written notice of the proposed amendment be given by mail or **electronic mail** to each member **district** at least 30 days prior to such meetings.

ENDOWMENT FUND

SEC. 27. Solicitation of Property and Funds for an endowment fund shall be encouraged under the following terms and conditions:

- 1) The name of the fund shall be the Kansas Association of Conservation Districts Endowment Fund. All funds and property received by the Endowment Fund shall be trust property and shall be used only as hereafter set forth.
- 2) All funds received by the Fund shall be invested in securities of the United States or its instrumentalities or in savings accounts or certificates of institutions which are insured by the Federal Deposit Insurance Corporation. In the event property be contributed to the Fund and such property not be needed for the Purposes of the Association, the trustees of

the Fund shall have authority to sell or dispose of the same and invest the proceeds therefrom as above set forth. The trustees may retain any securities that are contributed to the Fund if retention thereof is a condition of receiving the contribution or is deemed by the trustees to be advisable and such security does not place the Fund or Association under any obligation to the issuer.

- 3) The income from property and investments of the Fund may be used for the following purposes:
 - a) Conservation education and resource development.
 - b) For normal operating expense of the Association.
 - c) ~~Income generated by the capital or properties of the Endowment Fund may be invested in the Fund.~~ **Interest or income generated by the Endowment Fund principal capital or properties may be invested in the Fund.**
- 4) None of the principal ~~capital~~ of the Fund may be used for any of the above purposes, unless the approval of two-thirds of the voting membership of the Association is received prior to such use.
- 5) No contributor may receive a preference of any kind because of a contribution to the Fund.
- 6) The Fund shall be administered by three trustees having staggered three-year terms, after the first two years' existence of the Fund. Trustees may succeed themselves and ~~one~~ shall have the power to fill any vacancies caused by resignation or otherwise. **The trustee must be a district supervisor appointed by the Board of Directors from within the KACD Endowment Committee. Vacancies caused by resignation or otherwise shall be filled by the Board of Directors.** The Board of Directors shall have the power to remove and replace any trustee by two-thirds vote of the Board of Directors.
- 7) In the event the Endowment Fund shall become disorganized, either by dissolution of the Fund or by dissolution of the Association, all remaining capital and funds shall be contributed to an organization or university selected by the Board of Directors, and the recipient thereof must be a non-profit, tax-exempt institution.
- 8) The Association shall purchase such bonds as the directors deem proper for each trustee.

Recognize Area District Managers at Convention

Pat Lehman reported he had recently had a suggestion by a supervisor to recognize district managers by area. Lehman stated this could be as the "Supervisor of the Year" from each area is done. The timing of this is late to get this accomplished this year but it might be something that could be done another year. The board agreed and no action was taken.

Resolutions for Convention

Pat Lehman reported that one resolution has been submitted at this point. It is a resolution from Scott County related to Water Resources Cost Share Funds for Solar Pumps on Existing Livestock Water Wells. The board discussed this resolution and decided it should be sent to the Water Resources Committee for its recommendation at the business meeting at the convention.

Portable Soil Trailer Grant, Request Letter of Support

Miami County asked for a letter of support for a grant request from fellow conservation groups to help Miami County in its grant application form KDHE. Jon Starns moved to send a letter of support. Motion seconded by Bevin Law. Motion approved.

KACD Convention Program

Pat Lehman reported on planning for the convention, which will be held in Wichita November 22-24. Lehman reported that he had invited the new NACD CEO Doug Loudenslager to attend the convention. Kyle Hoffman moved to contribute \$300 for Doug's flight from Washington, DC, to Wichita. Ronald Brown seconded the motion. Motion approved 4-1.

NACD Convention January 31- February 3, 2010

Pat Lehman reported the NACD Convention will be held in Orlando, Florida, from January 31 to February 2, 2010. He asked how many board members would attend. The early registration deadline is November 20, 2009. All directors indicated they will attend. Lehman will send in registrations.

Set Date for Next Board Meeting

President Gene Albers announced the next board meeting will be November 22, 2009, at the Wichita Airport Hilton, Wichita, Kansas, at 1:00 pm.

Adjourn

Ronald Brown moved to adjourn. Motion seconded by Jon Starns. Motion approved.